



506 E. Main St. Suite 102, Aspen, CO 81611

ph (970) 429-1852 • fax (970) 920-5751 • email PoliceRecords@cityofaspen.com

Criminal Arrest Records Search

Please complete fully before returning (via mail, fax, or scanned/email) the signed form. There is a **\$10.00** fee for each search. Checks should be made payable to **Aspen Police Records** and included with the request form. Credit card payments will be processed before search is completed. **This search will only reflect arrests on file with the Aspen Police Department.** Please contact the Pitkin County Sheriff's office for arrests on file with their office (970-920-5300). No case reports will be provided, only a list of arrest dates and charges.

You may also contact the Colorado Bureau of Investigation for a **statewide records search**. CBI can be reached at (303) 239-4222 or at www.cbirecordscheck.com.

Name of Requestor: _____

Date of Request: _____ Day Phone: _____

Mailing Address: _____

Email Address: _____

Do you need the document notarized? _____

I wish to have this information: Mailed ____ Faxed ____ Picked-Up ____ Emailed ____

Requestor's Signature: _____



Name to Be Checked –Will Appear Exactly as Noted Below

Full Name: _____

Date of Birth: _____

Please write out month for clarity, eg, January 5 rather than 1/5 or 5/1.



Office Use Only

Fee: _____ Date Received _____ Date Completed _____ Staff Initials _____