

# Galena City Offices Project - Monthly Report: August 2019

<b>Concept One Group</b>
<b>GALENA CITY OFFICES - SUMMARY REPORT</b>
<b>Designer:</b> CCA
<b>CM:</b> Shaw Construction
<b>Cx Agent:</b>

Current Project Budget	\$ 34,240,260
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<b>Project Schedule Summary</b>	
Project Start Date	January 14, 2019
Construction Start Date	February 4, 2019
Projected Finish Date	Spring 2021
Work Schedule	Design in Progress, Utilities & Infrastructure work complete, Foundation and Excavation work underway.

Project Progress/Status:	Key Decisions Made This Period:
Finished placement of new electrical conduits from the ROW on to the construction site	Council gave direction to design team to create two alternatives for programming the interiors of the building.
Laid out building perimeter and continued site preparation for excavation	Council gave direction for the Armory design process to begin with programming criteria.
Landscaping repairs in the ROW	
Removal of spoils off site from initial 4' excavation of building foundation.	
Taster's Pizza closed August 31st.	
	<b>Key Decisions Required:</b>
	Employee Input Sessions with City of Aspen employees
	Council to confirm programming design in upcoming work session
<b>Changes Approved This Period:</b>	<b>Key Risks:</b>
PCO #022 – RFI 41 'RFE Revision 6' RGP at Founders: \$13,076.00	Neighbor and stakeholder adjustment to project start
PCO #023 – Excavation Shoring Allowance Reconciliation: \$0.00	Parks has started looking at the landscape plan with key stakeholders as per Ordinance 4
PCO #024 – Install Additional 6" & 8" drain pipe: \$7,618.00	
PCO #025– Primary Wire Pull & Terminate Allowance reconciliation: \$15,134.00	<b>Milestones Projected For Next Period:</b>
PCO #026 – Permit Foundation Drawings: \$0	Programming design finalized
	Finish permit application comment responses for Core & Shell
	Continue foundation/excavation work
<b>Scheduled Milestones Accomplished This Period:</b>	September 10th Programming Work Session
Began excavation of building foundation	September 24th Programming Work Session

Photos:



Asphalt paving complete at RGP & Founders Pl.



Rerouting of existing storm drain



Beginning of the foundation excavation



Removal of soils off site from initial 4' excavation of building foundation

## Galena City Offices – Public Outreach Log

No.	Date	Description	Type	Use
	9.6.19	NotifyMe update message	Stakeholder, Public	ACO
	9.6.19	PSA – Foundation work	Stakeholder, Public	ACO
	8.14.19	Media Hit – Curtis Wackerle, Aspen Daily News, “Taster’s Pizza Aspen to close in two weeks”	Public	ACO
	8.14.19	Media Hit – Rick Carroll, Aspen Times, “Taster’s last day of serving pizza in Aspen is Aug. 31”	Public	ACO
	8.7.19	NotifyMe update message	Stakeholder, Public	ACO
	7.31.19	Neighborhood Meeting <ul style="list-style-type: none"> <li>• Phasing Map</li> <li>• Calendar</li> <li>• Brochure</li> </ul>	Stakeholder, Public	ACO
	7.29.19	Stakeholder Email	Stakeholder	ACO
	7.24.19	Media Hit – Carolyn Sackariason, Aspen Times, “Aspen’s electeds want old power house to return to community use”	Public	ACO
	7.18.19	Media Hit (Letter to Editor) – Peter Grenney, Aspen Times, “Accounting for the new city of Aspen offices”	Public	ACO
	7.17.19	Media Hit (Letter to Editor) – Peter Grenney, Aspen Times, “New city building but what about parking?”	Public	ACO
	7.23.19	Council Work Session	Public	ACO
	7.10.19	Media Hit (Letter to Editor) – Andrew M. Israel, Aspen Times, “City of Aspen offices a manufactured need”	Public	ACO
	7.3.19	Stakeholder Email	Stakeholder	ACO
	7.1.19	Media Hit (Letter to Editor - Amos Underwood, “Turning the tables on Aspen councilman”	Public	ACO
	6.25.19	Media Hit – Carolyn Sackariason, Aspen Times, “Aspen City Council moves forward with \$48M Rio Grande office building plan despite opposition”	Public	ACO
	6.25.19	Council Work Session: City Offices Construction Update	Public	ACO
	6.21.19	NotifyMe update message	Stakeholder, Public	ACO
	6.20.19	Stakeholder Email	Stakeholder	ACO
	6.14.19	Media Hit – Carolyn Sackariason, Aspen Times, “Construction yields for partying in Aspen this weekend”	Public	ACO
	6.13.19	Instagram Post	Public	ACO
	6.13.19	Stakeholder Email	Stakeholder	ACO
	6.6.19	Stakeholder Email	Stakeholder	ACO
	6.3.19	PSA – Garage Closure	Public	ACO
	6.3.19	NotifyMe update message	Stakeholder, Public	ACO
	5.29.19	Neighborhood Meeting	Stakeholder, Public	ACO
	5.24.19	Stakeholder Email	Stakeholder	ACO
	5.16.19	Video Update	Public	ACO
	5.14.19	Stakeholder Email	Stakeholder	ACO

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5.13.19	Council Consent Item: New City Offices – Shaw Construction GMP Contract	Public	ACO
5.6.19	Media Hit – Carolyn Sackariason, Aspen Times, “Price of Aspen’s city office project swells to almost \$32M”	Public	ACO
5.6.19	Media Hit - Alycin Bektesh, Aspen Daily News, “With one month left, current council can still make decisions”	Public	ACO
5.6.19	Council Work Session: City Offices Funding Summary	Public	ACO
5.2.19	Stakeholder Email	Stakeholder	ACO
4.29.19	Newspaper Ads		ACO
4.9.19	Work Session with Council on Landscaping ideas – Bill Sterling & Harry Teague Group	Public	ACO
4.4.19	Media Hit (Letter to Editor) – Toni Kronberg, Aspen Times, “Some fresh eyes for Aspen’s future”	Public	ACO
4.3.19	Media Hit – Paul Menter, Aspen Daily News, “A building Aspen can be proud of? Hopefully”	Public	ACO
4.1.19	Media Hit – Aspen Times, “Aspen to become a maze of cone zones during construction season”	Public	ACO
4.1.19	New City Offices NotifyMe update message	Stakeholder, Public	ACO
3.27.19	New City Offices NotifyMe update message	Stakeholder, Public	ACO
3.26.19	Media Hit – Aspen Times, “Aspen council agrees to second look on city office building design”	Public	ACO
3.26.19	Media Hit – Aspen Daily News, “Aspen City Council will hear design suggestions on new city office building”	Public	ACO
3.25.19	Press Release “City Offices Project Utility Work Begins April 1”	Public	ACO
3.25.19	Media Hit – Aspen Times, “Group mobilizing to change design of Aspen’s new city office building”	Public	ACO
3.25.19	Newspaper Ads	Public	ACO
3.20.19	Media Hit – Aspen Times, “Night work, road closures ahead for Aspen offices”	Public	ACO
3.20.19	New City Offices NotifyMe update message	Stakeholder, Public	ACO
3.20.19	Outreach at Parking Garage Appreciation Event	Public	ACO
3.20.19	Individual stakeholder calls and emails	Stakeholder	ACO
3.19.19	Neighborhood Meeting	Stakeholder, Public	ACO
3.19.19	Newspaper Ads	Public	ACO
3.18.19	New City Offices NotifyMe update message	Stakeholder, Public	ACO
3.15.19	Door-to-Door Outreach	Stakeholder	ACO
3.14.19	Door-to-Door Outreach	Stakeholder	ACO
3.14.19	Press Release “Public Information Meeting for New City Offices”	Public	ACO
3.14.19	New City Offices NotifyMe update message	Stakeholder, Public	ACO
3.12.19	Department Head Meeting	Stakeholder	ACO
3.12.19	Internal Stakeholders Group Meeting	Stakeholder	ACO
3.12.19	Media Hit – Aspen Times, “Aspen considers how to finance new city office building”	Public	ACO
3.12.19	Media Hit – Aspen Times, “Construction debris to make way for Aspen government office mostly avoids landfill”	Public	ACO
3.11-3.18.19	Individual stakeholder calls and emails	Stakeholder	ACO
2.21.19	New City Offices NotifyMe update message	Public	ACO
2.21.19	Email updates to project neighbors	Stakeholder	ACO
2.12.19	Media Hit – Aspen Times, “Aspen city offices get first \$5M for initial work”	Public	ACO
2.8.19	Police and Emergency Services access site meeting	Stakeholder	ACO

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Collaboration | Opportunity | Guidance

	2.8.19	Groundbreaking Event	Stakeholder, Public, Council	ACO
	2.8.19	Media Hit – Aspen Public Radio, “Saga of City Hall”	Public	ACO
	2.8.19	Media Hit – Aspen Times, Daily Newspaper Ads	Public	ACO
	2.7.19	Media Hit – Aspen Times, Daily Newspaper Ads	Public	ACO
	2.5.19	Press Release Groundbreaking PSA	Public	ACO
	2.4.19	New City Offices NotifyMe update message	Public	ACO
	2.1.19	Meet and Greet Event	Stakeholder, Public	ACO
	2.1.19	Media Hit – Aspen Daily News, “Construction to begin on new city office building”	Public	ACO
	1.29-2.17.19	Individual stakeholder calls and emails	Stakeholder	ACO
	1.29.19	Project neighbor door-to-door outreach	Stakeholder	ACO
	1.29.19	Press Release Meet and Greet PSA	Public	ACO
	1.18.19	Aspen Times, “Aspen government prepares to build new office building”	Public	ACO
102	1.17.19	Memo to Council updating them on the project	Council	ACO
101	1.17.19	Press Release announcing start of Utilities & Deconstruction work	Public	ACO
100	1.16.19	Letter to neighbors within 300 feet of project	Public	ACO