



THE CITY OF ASPEN

Sufficiency Checklist

CITY OF ASPEN ENGINEERING DEPARTMENT
SUFFICIENCY REVIEW REQUIREMENTS

If the project will increase impervious area (this includes enlarging a driveway, adding hard surface patios, increasing the footprint of the house, etc.), disturb >200SF of exterior area (this includes grading, even if a structure or hard surface isn't added), or add or repair snowmelt then an engineering review will be required as part of the Building Permit or Landscape and Grading Permit Application review process. All permit applications that must receive an engineering review are required to schedule and participate in a Pre-Application Meeting with the Development Engineer. The sufficiency checklist below and any necessary supporting documents should be completed prior to this meeting, as they will be reviewed during the meeting. **The Development Engineer's signature on this checklist is required in order to submit a Building Permit Application.**

Project Address: _____

Project Common Location/Common Name: _____

Parcel ID Number: _____

Owner and Phone Number: _____

Contact and Phone Number and e-mail address: _____

1. How much land will be disturbed? _____ acres = _____ sq.ft.

If one acre or more is disturbed, a CDPHE Construction General Permit is required.

Yes, Notice of Coverage has been included in the CMP. _____

No, A statement that Notice of Coverage is not required has been included in the CMP. _____

2. How much impervious area will be disturbed? _____ sq.ft. Added? _____ sq.ft.

3. What is the estimated total impervious area of the site (not just the addition)? _____ sq.ft.

4. What type of permit is being sought (Building or Landscape/Grading)? _____

5. What sub-basin (see Section 1.5 of URMP) is the project located within? _____

6. What level of project is this – Minor or Major? _____

In general, the project is considered "Minor" if 200 – 1000 sq ft of disturbance/work and "Major" if > 1000 sq ft of disturbance/work.

The following information is required for the engineer's review. Please indicate if these documents have been completed and are attached. If any of these documents are not applicable, please provide an explanation in the space provided.

	Included	N/A
7. Minor Grading and Drainage Plan and Report	<input type="checkbox"/>	<input type="checkbox"/>
8. Major Grading and Drainage Plan and Report	<input type="checkbox"/>	<input type="checkbox"/>
9. Compliant City of Aspen Survey	<input type="checkbox"/>	<input type="checkbox"/>
10. Soils Report	<input type="checkbox"/>	<input type="checkbox"/>
11. Excavation Stabilization Plan	<input type="checkbox"/>	<input type="checkbox"/>
12. Construction Management Plan (CMP)	<input type="checkbox"/>	<input type="checkbox"/>
13. Public Improvement Requirements	<input type="checkbox"/>	<input type="checkbox"/>
14. Floodplain Development Requirements	<input type="checkbox"/>	<input type="checkbox"/>
15. Mudflow Analysis	<input type="checkbox"/>	<input type="checkbox"/>

I hereby declare the engineering information submitted in this sufficiency review for this project is sufficient for City of Aspen Building Permit Application submittal.

Applicant's Signature

Date

City of Aspen Development Engineer's Signature

Date