



# Memorandum of Policy

## Building Codes

**From:** Mike Metheny

**Date:** March 11, 2019

**Revised:**

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**Subject:** Fire Sprinkler Installations in Alterations and Additions

Regarding the installation of sprinkler systems in alterations and additions, the following guidelines shall apply:

The alteration or the addition shall have the appropriate and approved sprinkler system installed when any of the following apply:

- 1) The addition(s) to the structure plus the existing area totals 5,000 square feet or more.
- 2) The structure has four or more residential units.
- 3) The structure is three or more stories high.
- 4) The alteration occurs in an existing structure greater than 5000 square feet.

The Fire Marshal and Building Official review individually all alterations in structures 5000 square feet or more.